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| Remote Access Data EnclaveApplication for Access DataFirst  School of Economics Building  University of Cape Town  Rondebosch  Cape Town  South Africa  +2721 6505707  datafirst-support@uct.ac.za  http://www.datafirst.uct.ac.za |

The Remote Access Data Enclave (RADE) was set up by DataFirst to improve access to restricted-use data held by DataFirst. The data is either more sensitive or more granular than the public access data we share on our open data site. Our restricted-use data was previously made available in a Secure Research Data Centre at the University of Cape Town (UCT). If you are based at a research institution you are now able to work on our restricted access datasets from elsewhere, under certain conditions. You will need to complete all your analysis on the data in the RADE. All the RADE datasets are listed on our data site under the [RADE Collection](https://www.datafirst.uct.ac.za/dataportal/index.php/collections/RADE).

This application is for access to RADE restricted-access data only. Our public access data can be downloaded from [our open data site](https://www.datafirst.uct.ac.za/dataportal/index.php/catalog/?page=1&sort_by=title&sort_order=asc&ps=15). To apply to be accredited to gain access to our Remote Access Data Enclave please email a completed, signed form to [datafirst-support@uct.ac.za](mailto:datafirst-support@uct.ac.za)

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# 1. Researcher Details

## 1.1 Contact information

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| --- | --- |
| Name |  |
| Institution |  |
| Position (student/staff/research associate) |  |
| Orchid ID/ other researcher PID |  |
| Address |  |
| Telephone number |  |
| Email |  |
| Passport or ID Number |  |
| Country of Issue |  |
| IP address of device to be used (attach a screenshot of your IP) |  |

## 1.2 Details of previous data-intensive research

|  |  |  |  |
| --- | --- | --- | --- |
| Research title |  | | |
| Date |  | | |
| Used restricted access data? |  | Yes | No |
| Data provider (e.g. DataFirst) |  | | |
| Measures used for disclosure control |  | | |

## 1.3 Membership of Professional Associations (and membership date)

|  |  |
| --- | --- |
| 1. |  |

## 1.4 Relevant published research as main author or contributor (citation or link)

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| --- | --- |
| 1. |  |

## 1.5 Research team

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| List of co-researchers on your project. Please note that any co-researchers who want to work in the Enclave must complete a separate application | |
| 1. |  |

# 2. Proposed Research Project

## 2.1 Title of RADE research project

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## 2.2 RADE data requested

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## 2.3 Required data format(s)

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### The following software is available in the Enclave: Adobe Reader, Microsoft Office Suite, QGIS, R, SPSS, Stata, StatTransfer, and Textpad. Please inform us if you require other software for your research, so that we can arrange for this to be installed before you start your research in the RADE environment.

## 2.4 Research proposal

Provide a detailed description of the aims and methods of the research you will conduct using the data available through the RADE. Where your research is part of a larger project please give details of this project. Note that assessment of your application may be delayed if you do not provide enough information for DataFirst to assess your research proposal.

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## 2.5 Need for RADE data

Please explain why the public data available on DataFirst’s website are not sufficient for your research.

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## 2.6 Research results

List the intended research output from your work in the RADE, e.g. government report, working paper, journal article, Honours/Master’s/PhD thesis

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## 2.7 Imported data

Describe any data you would like imported into the RADE environment to use for your research. Please confirm that you have permission to use this data for your research. Please also confirm that you already have the data to send to us to add to your RADE account. Specify whether you will be able to deposit this data with DataFirst to share with other researchers in the RADE or online.

Please identify any DataFirst data you would like to be added to your RADE account.

NOTE: Applicants will not be registered until they confirm they have all the data they wish to link with the restricted-access data in the RADE environment.

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## 2.8. Research commissioning or sponsorship

If your research is commissioned or funded, please provide the name and address of the institution commissioning or funding your research

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## 2.9. Duration of access

If you need to extend your period of access, please inform DataFirst at lease one week prior to the expiry of your research project

|  |  |  |  |
| --- | --- | --- | --- |
|  | Year | Month | Day |
| From |  |  |  |
| To |  |  |  |

# 3. Output

## 3.1 Intended output from your RADE research

Describe the files you will request DataFirst to send you on completion of your research in the RADE

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NOTE: Research output means papers for publication or presentation, and syntax files. These must be placed in your Output Folder in your directory along with a completed Output Request Form.

You can notify DataFirst that you have output for statistical disclosure control by emailing [datafirst-support@uct.ac.za](mailto:datafirst-support@uct.ac.za) Vetted research output will be emailed to you.

## 3.2 New variables

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| Will you be creating new variables from your RADE research? | Yes | No |

If you are creating new variables, describe the process of generating these new variables

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Provide details of the new variables you intend to produce

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| --- | --- | --- | --- |
| Variable name | Variable label | Variable range | Derived from which variables? |
| e.g., distance\_to\_clinic | e.g. Distance in km | e.g. 0km-100km | e.g. GPS coordinates |
|  |  |  |  |

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# 4. Declaration by researcher

By signing this declaration, you are confirming that:

* The information you provide to support your application is accurate
* You will abide by the RADE access and use requirements
* You will cite the data in your publications with our recommended citation
* You will provide DataFirst with a link to any research publications from your RADE based research.

RADE access and use requirements

To obtain access to our secure RADE environment you must agree that:

* You will attend a virtual RADE information session with DataFirst’s RADE administrator
* The device you use for accessing the RADE will be one managed by your institution or a third party on behalf of your institution
* You have anti-virus and anti-malware software installed on your device
* You will not share your RADE logins with anyone
* You will ensure your user logins are not saved by your web browser
* The network interface used to access the RADE will be the only active service during your RADE session
* No screen capture tools will be running on the device during remote access
* Your screen will be locked when unattended
* You agree to your remote desktop being monitored by surveillance software
* You will not attempt to identify data subjects in the data

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| --- | --- |
| **Researcher’s Name** |  |
| Signature /digital signature |  |
| Date (yyyy-mm-dd) |  |

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| **Your Institution’s Representative** | |
| Name |  |
| Signature |  |
| Date yyyy-mm-dd |  |
| **Your Supervisor (Students)** | |
| Name |  |
| Signature |  |
| Date yyyy-mm-dd |  |

# 5. Approval by DataFirst

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| RADE Project number |  |
| Name of RADE Administrator |  |
| Signature of RADE Administrator |  |
| Date yyyy-mm-dd |  |