SCHOOL PRINCIPAL QUESTIONNAIRE

(To be administered by the fieldworker in a face-to-face interview)

1. Identifying information:

1.1. School name: _____

1.2. School's EMIS number:

8	0	0	0					

1.3. Principal First Name: _____

1.4. Principal Surname: _____

1.5. Principal Gender:

Male	1	Female	2

1.6. Contact numbers (of school / principal):

Tel:	0									
Cell:	0									
Alternative Cell:	0									

1.7. E-mail address: _____

1.9. Information provided by:

Principal him/herself	1	Someone on his/her behalf	2

2. Demographic and other characteristics:

2.1. Age of principal: _____ years

2.2. How long have you been the principal at this school? _____ years

2.3. What phase were you teaching before becoming the principal?

(*Please mark **one** with an "X"*)	Foundation Phase	Intermediate Phase	Senior Phase	FET Phase	I was not teaching	Other
	1	2	3	4	5	98

2.4. How many Grade 1 learners are enrolled at your school this year? _____ learners

2.5. How many Grade 2 learners are enrolled at your school this year? _____ learners

2.6. How many Grade 3 learners are enrolled at your school this year? _____ learners

2.7. How many educators are there now in Grade 1 to 4 in the school?

	Filled posts	Vacancies
2.7.1. Grade 1		
2.7.2. Grade 2		
2.7.3. Grade 3		
2.7.4. Grade 4		

3. Time and Teaching:

3.1. How much of a problem are the following issues to providing good language teaching?

Factor	A very big problem	A big problem	A small problem	Not a problem	I don't know
3.1.1 Teacher leave/ absenteeism/ late-coming	1	2	3	4	99
3.1.2 Learner absenteeism/ late-coming	1	2	3	4	99
3.1.3 Shortages of learning materials, books, and library materials	1	2	3	4	99
3.1.4 Lack of parental involvement in language learning activities	1	2	3	4	99
3.1.5 Disruption to schooling (e.g. Memorials, protests, cultural activities, extreme weather)	1	2	3	4	99
3.1.6 Lack of reliable scholar transport	1	2	3	4	99
3.1.7 Lack of good training opportunities for teaching languages	1	2	3	4	99

3.2. For this year (2018), how many times was the school closed during school term-time? _____ days

3.3.1. In the last two weeks, how many days were you unable to come to school? _____ days

3.3.2. Indicate the number of days for each of the reasons provided below

(Note to fieldworker: Please enter N/A if the principal responded "0" in question 3.3.1)

Illness	Personal leave	Teacher training	Official meetings	Protests in area	Union activities	Community memorial	Other	N/A
1	2	3	4	5	6	7	98	99

3.4.1. In the last two weeks, how many days were most of your teachers unable to teach for the full school day (7:30 – 13:30)? _____ days

3.4.2. Indicate the number of days for each of the reasons provided below

(Note to fieldworker: Please enter N/A if the principal responded "0" in question 3.4.1)

Illness	Personal leave	Teacher training	Official meetings	Protests in area	Union activities	Community memorial	Other	N/A
1	2	3	4	5	6	7	98	99

4. Transport and facilities:

4.1.1. Do you stay close to school during the week?

Yes	1	No	2

4.1.2. How often do you stay somewhere else during the weekend?

(*Please mark **one** with an "X"*)	Never	Sometimes	Always
	1	2	3

4.1.3. Is this place further away from the school than the place you stay during the week?

(Note to fieldworker: Please enter N/A if the principal responded "Never" in question 4.1.2)

Yes	1	No	2	N/A	99

4.2. How do you usually get to school?

(*Please mark **one** with an "X"*)	Own car	Lift club	Public taxi/ bus	Transport organised by school/ government	Walk	Other
	1	2	3	4	5	98

4.3. How long does it take for you to get to school in the morning on an average Wednesday?

(*Please mark **one** with an "X"*)	Less than 15 minutes	15 – 30 minutes	31 – 60 minutes	More than an hour	I don't know
	1	2	3	4	99

4.4 In your opinion, is the school located in an area that attracts teachers to this school?

Yes	1	No	2

4.5. How close is the school to the nearest taxi rank or bus station?

(*Please mark **one** with an "X"*)	Less than 15 minutes	15 – 30 minutes	31 – 60 minutes	More than an hour	I don't know
	1	2	3	4	99

4.6. What is your main way of communicating with the district and province?

(*Please mark **one** with an "X"*)	Telephone	Fax	Email	Cell phone	Other
	1	2	3	4	98

4.7.1. Does your school have access to the internet?

Yes	1	No	2

4.7.2. What is the main source of internet at the school?

(Note to fieldworker: Please enter N/A if the principal responded "No" in question 4.7.1)

(*Please mark **one** with an "X"*)	ADSL/ Lan Cable	Wi-Fi Router	USB Wi-Fi Dongle	Cell phone/Tablet	N/A
	1	2	3	4	99

4.8. Do you ever have to make use of your own personal internet/data for school related matters?

Yes	1	No	2

4.9.1. When was the last time the school received reading books for the Foundation Phase from the province?

(Note to fieldworker: Please explain to the Principal that we are interested in reading books and not the DBE workbooks. Please enter "." If no books have been received)

_____ year(s) ago

4.9.2 In the last five years, when last did the school buy reading books for the Foundation Phase?

(Note to fieldworker: Please enter "." If no books have been received)

_____ year(s) ago

4.9.3. Were these reading books for the school library or for the teachers' classrooms?

(Note to fieldworker: Please enter "No reading books were received/ bought" if the principal responded "No books have been received" in question 4.9.2)

(*Please mark **one** with an "X"*)	School Library	Teachers' Classrooms	No reading books were received/ bought
	1	2	3

5. Foundation Phase teaching:

5.1. How much time is allocated to EFAL lessons for Grade 2 per week?

(*Please mark **one** with an "X"*)	2 hours	2.5 hours	3 hours	3.5 hours	4 hours	4.5 hours	5 hours or more	I don't know
	1	2	3	4	5	6	7	99

5.2. How much time is allocated to Home Language lessons per week?

(*Please mark **one** with an "X"*)	6 hours	6.5 hours	7 hours	7.5 hours	8 hours	8.5 hours	9 hours or more	I don't know
	1	2	3	4	5	6	7	99

5.3. Which of the following lesson activities do you think are the most important for EFAL teaching in Grade 2?

(*Please mark **two options at most***)	Reading and Phonics	Writing	Listening and Speaking	Language use	All	I don't know
	1	2	3	4	5	99

5.4.1. Do you also teach classes?

Yes	1	No	2

(Note to fieldworker – please enter 0 to questions 5.4.2 and 5.4.3 if the answer to question 5.4.1. was "No")

5.4.2. If yes, how many times per week? _____ times

5.4.3. If yes, which grade? Grade _____

5.6.1. How often do you meet with the Foundation Phase teachers about teaching languages one-on-one?

(*Please mark **one** with an "X"*)	Daily	Weekly	Monthly	Once a term	Never
	1	2	3	4	5

5.6.2. How often do you meet the Foundation Phase teachers about teaching languages as a group?

(*Please mark **one** with an "X"*)	Daily	Weekly	Monthly	Once a term	Never
	1	2	3	4	5

5.6.3. How often does the HoD meet with the Foundation Phase teachers about teaching languages one-on-one?

(*Please mark **one** with an "X"*)	Daily	Weekly	Monthly	Once a term	Never
	1	2	3	4	5

5.7. How many of your Foundation Phase teachers have retired since the start of 2017? _____ teachers

5.8. How many teachers do you anticipate to be teaching Grade 3 in 2019? _____ teachers

Note to fieldworker - Thank the principal for his/her time and effort and the information provided so far!

The rest of the information you will get from walking around the school to complete the School Observation

6. SCHOOL OBSERVATION

	Key				☹	😟	🙂	☺
	☹	😟	🙂	☺				
Buildings/Classrooms								
6.1. What is the general state of the school building(s)? (broken windows/walls, old paint, exposed roofs, old floors etc.)	Strong state of disrepair	Moderate signs of disrepair	Minor signs of disrepair	Building(s) are well maintained	1	2	3	4
6.2. Are there any other spaces where teaching is taking place that is NOT a classroom?	Yes, teaching takes place in open spaces/outside	Yes teaching takes place in the staffroom/ principal's office/assembly hall	No, all teaching takes place in classrooms	Other	1	2	3	98
6.3. Do you see any classrooms used for other purposes than teaching?	No	Yes but only 1	Yes two or more	Other	1	2	3	98
6.4. Can you see a computer room on the premises?	No	Yes, but used for something else	Yes, but not in current use	Yes, in use	1	2	3	4
Ground Maintenance								
6.5. Is there litter and rubbish lying around the school premises?	No	Yes, but only a small amount	Yes, a lot of rubbish	N/A	1	2	3	99
Atmosphere								
6.6. Are all learners in classrooms during teaching time?	Never	Sometimes	Most of the time	All the time	1	2	3	4
6.7. Are teachers present in classrooms during teaching time?	Never	Sometimes	Most of the time	All the time	1	2	3	4
6.8. Is the school quiet with general orderliness during teaching time?	Never	Sometimes	Most of the time	All the time	1	2	3	4
Storage								
6.9. Is there a storage room (or locked space) on the premises for broken/old furniture?	No broken/old furniture	Broken/old furniture lying around	Broken/old furniture stored away but not locked	Broken/old furniture stored in a locked space	1	2	3	4
Security								
6.10. Is the school's premises properly fenced?	No	Yes, but fence not sturdy w/ holes	Yes, fence is sturdy w/ no holes	Other	1	2	3	99
6.11. Is there a guard (or person) present at the school gate during school hours?	Never	Sometimes	Most of the time	All the time	1	2	3	4