



INFORMATION SHEET & CONSENT FORM

Consuming Urban Poverty Project

Introduction

Hello, my name is [insert name here] and I am conducting research as part of the Consuming Urban Poverty project.

The Consuming Urban Poverty Project, an international research project trying to understand urban poverty and its consequences in respect of food systems planning and governance in Africa's secondary cities. The project is interested in understanding how communities access food and the role that food retail plays in food security. Copperbelt University in Kitwe Zambia, in partnership with Jaramogi Oginga Odinga University of Science and Technology, Maseno University, in Kisumu, Kenya, the University of Zimbabwe in Harare, Zimbabwe and the University of Cape Town in South Africa is participating in this research.

As part of this research, we would like to include information on how households engage with the urban food system, what works, what does not work, and how the food systems connect to other urban systems.

We would like to interview you in order to understand how the urban food system functions.

Your identity will remain strictly confidential and will not be revealed to anyone.

If you need any further information, please contact the research leader [*to be inserted at each city*] at [*insert appropriate contact number*]. There are no right or wrong answers. The interview will take the form of a conversation and is planned to take about 45 minutes - but should there be interesting insights, could take longer. We respect your time so will be guided by your ability and desire to participate in the interview.

Your answers will be combined with those of over 50 other households we are talking to in [*insert city*] to get an overall picture. Any answers you provide will be kept absolutely confidential, and there is no way anyone will be able to identify you by what you have said in this interview.

We will be recording the interview on the handheld tablets. Your responses are all being recorded and will be transcribed (written down) following the interview. Both the recording and the transcribed notes will be locked in a safe location and will not be distributed.

We are not collecting either your address or your name, so you will remain anonymous. So please feel free to tell us what you think. The data we collect from these interviews will always be kept in a secure location managed by the research leader.

At no time will your responses be sold or traded.

You have the right to terminate this interview at any time and you have the right to refuse to answer any questions you might not want to respond to.

Participation is voluntary:

I would like to reiterate that participation in the interview is completely voluntary. If you choose not to participate there will be no negative consequences.

What is expected from you as a participant in the interview:

The interview will take the form of a conversation in which a set of about 10 questions will be asked, You can respond in any way you see fit but we would like to understand your views and perspectives on the questions asked.

Some of the questions may generate further questions. These may be questions of clarity or we may seek out new information informed by earlier responses.

Again, to reiterate, we are asking for your views on the questions asked. There are no right or wrong answers. As a person who is directly connected to the food system of [insert city] your own personal knowledge is of value to our research.

Any direct benefits to participant:

There will be no direct benefit to you as a participant in this research.

However the responses from all the interviews will be fed back into other ongoing research. There is a likelihood that the overall research project could generate information that could improve policy and food system functioning.

At this stage we cannot claim that this is going to take place.

We would like to stress that it is seldom that the general public are engaged on their views of the food system of a city. As we are all connected to the urban food system, it is felt that it is important to get your views and to use these to inform processes and planning in the future.

Risk of harm to participants:

We do not anticipate that you will be at any risk in answering questions or participating in the research process. We have obtained all the necessary permissions to conduct this research.

I would also like to remind you that your responses will remain anonymous.

Level of permission required:

If you agree to participate in the interview but would like a specific response to not be noted or disregarded please advise us accordingly.

Should you have any questions please feel free to ask:

If you have any further questions please feel free to contact the research manager on:

Number: _____ *[to be filled in by the research manager in each country]*

Name: _____ *[to be filled in by the research manager in each country]*

Department: _____ *[to be filled in by the research manager in each country]*

Are you willing to participate in the interview?

| | | | |
|-----|--|----|--|
| Yes | | No | |
|-----|--|----|--|

| | | | |
|--------------------------|--|------|--|
| Signature of participant | | Date | |
| Signature of enumerator | | Date | |