



SCHOOL NAME

[illegible]

The following provincial codes should be used:		
EC	=	Eastern Cape
FS	=	Free State
GT	=	Gauteng
KZ	=	Kwazulu Natal
LP	=	Limpopo Province
MP	=	Mpumalanga
NC	=	Northern Cape
NW	=	North West
WC	=	Western Cape



1	GENERAL INFORMATION (Complete <i>ONLY</i> the blocks where particulars have changed, are incorrect or are missing)
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[illegible]

2	LEARNER INFORMATION (Complete based on the number of learners according to Grade and Gender)
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[illegible]

Gr R = Learners in the grade before grade 1.

Pre-Gr R = Learners that are not yet in grade R.

LSEN/SNE = *Special Needs Education: Full-time classes for learners who experience barriers to learning.*

Post Matric = any other classes offered after matric.

[illegible]

3 EDUCATOR INFORMATION

All staff employed at the school on the survey date must be indicated on the survey.
 Staff who are on leave must be indicated even if they have been replaced by substitutes
 Independent schools must indicate their staff under the heading "governing body"
 NO staff member should be counted more than once.

3.1.1 Number of STAFF remunerated by STATE

(Do not include employees paid by the governing body)

CATEGORY	Permanent								Temporary								Substitutes								Total			
	Full-time				Part-time				Full-time				Part-time				Full-time				Part-time							
	Male		Female		Male		Female		Male		Female		Male		Female		Male		Female									
Educators Σ	Σ	Σ	Σ	Σ																								
Prof. non-teaching staff																												
Admin. Staff																												
Support staff																												
Hostel staff																												

Educators = staff working in a teaching position including principal, remedial educators and specialist educators.

Prof. non-teaching staff = personnel who are classified as paramedics, social workers, caregivers, therapists and psychologists.

Admin. Staff = personnel who are classified as secretaries, typists and administrative clerks.

Support Staff = personnel who are classified as laboratory assistants, cleaners, kitchen staff, gardeners, caretakers, messengers, preprimary and grade R assistants.

Hostel Staff = personnel appointed at the hostel. Educators supervising at the hostel must not be included.

Substitutes = an educator who is filling in for another educator who has been included in the permanent or temporary column.

Full-time = an employee appointed in a full-time substantive post who works a full week.

Part-time = an employee appointed to work fewer hours than a full-time employee.

3.1.2 Number of STAFF remunerated by GOVERNING BODY

(Do not include employees paid by the state)

CATEGORY	Permanent								Temporary								Substitutes								Total			
	Full-time				Part-time				Full-time				Part-time				Full-time				Part-time							
	Male		Female		Male		Female		Male		Female		Male		Female		Male		Female									
Educators ə	ə	ə	ə	ə																								
Prof. non-teaching staff																												
Admin. Staff																												
Support staff																												
Hostel staff																												

3.1.3 Number of FULL-TIME EDUCATORS according to type of education (Exclude substitutes)

Paid by	State				Governing Body			
Pre-Gr R								
Gr R								
Primary (excluding grade R)								
Special Needs Education								
Secondary								
TOTAL	Σ				ə			

Σ = Total for Σ in Table 3.1.1 must equal the total in Table 3.1.3

ə = Total for ə in Table 3.1.2 must equal the total in Table 3.1.3

